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Approved For Release 2003/08/13 : CIA-RDP84B00890R000800080021-1

Executive Registry

81-2093

121 AUG 1981

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Training-5

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Nominations for Harvard University Program
for Senior Executive Fellows []

REFERENCE: A. Memo for STO's from ES/CIA/TSB, dated
20 July 1981; Same Subject

B. Telephone message to DDA/STO from
ES/CIA/TSB, dated 17 Aug 1981;
Same Subject

25X1

1. The Harvard University's Program for Senior Executive Fellows is designed to prepare promising managers in the Federal government for positions of significant managerial responsibility. The program is intended specifically for candidates for or recent appointees to the Senior Intelligence Service or those in comparable positions. []

25X1

2. In late July 1981, the Executive Secretary, CIA/ Training Selection Board (ES/CIA/TSB) advised the Agency Senior Training Officers that Harvard University had invited the Agency to nominate one candidate to attend the Fall session of its Program for Senior Executive Fellows. The ES/CIA/TSB further advised that the cost of this training, approximately \$12,000, would have to be borne by the parent component of the employee selected to represent the Agency. Our initial canvass of Directorate of Administration Offices in late July failed to identify a candidate for the Fall session of the Harvard program scheduled to commence on 12 September and end on 11 December 1981. []

25X1

3. We have been advised that upon learning that the Agency-wide response to the Board's request for nominees for the Harvard program was negative, you requested that all Agency directorates again conduct a review of eligible candidates and submit nominations to the Board. We were further advised that you have agreed to provide the funds necessary to cover the cost of this training. []

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4. In view of this recent development, the Directorate of Administration wishes to propose the nomination of Mr. [] one of our senior GS-15 officers, to attend this training program. Mr. [] who currently serves as the Administrative Officer, O/DCI, has demonstrated high potential for advancement. We are confident he will be promoted to the Senior Intelligence Service in the near future. []

5. Since Mr. [] is serving as your Administrative Officer, we request your concurrence to permit Mr. [] name to be placed in nomination for the Harvard University's Program for Senior Executive Fellows. If Mr. [] is selected to represent the Agency, we are fully prepared to make available an equally capable and qualified Administrative Officer to replace him during the duration of the Harvard program. []

[]

Harry E. Fitzwater

CONCUR:

[]

Acting Director of Central Intelligence

8/22/81
Date

Subject to concurrence of Comptroller that necessary funds are available

Date _____

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TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	CMO	<i>[Signature]</i>	20 Aug
2.	EXO	<i>[Signature]</i>	20 Aug
3.	ADDA	<i>[Signature]</i>	8-21
4.	DDA		
5.			

Action	File	Note and Return
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As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

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FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
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